



ROYSTON  
MUSEUM

## **Access Statement**

### **Introduction**

Royston Museum is a local history museum covering Royston and surrounding villages. The museum holds around 20,000 objects, photos and documents in its Collection, most of which remains in storage. On show are exhibits about the Neolithic period, the Romans, local industry, the Stuarts, the Victorians, WWI and II, and 20<sup>th</sup> century leisure.

The building consists of an Exhibition Hall, a Temporary Exhibition Room, an art gallery and community rooms. The Exhibition Hall and Temporary Exhibition Room are located on the ground floor. There is no step-free access to the art gallery or community rooms.

The museum is run by an independent charity called Royston Museum Trust. As well as housing its Collection, the museum runs activities, workshops, talks and events throughout the year.

This access statement aims to accurately describe the accessibility of Royston Museum, and the facilities available to visitors, without personal opinion as to its suitability for individuals.

Royston Museum will not be held responsible for any accident or injury, regardless of cause.

Royston Museum may be closed without warning.

We reserve the right to refuse admission or eject people from the site for behaviour deemed inappropriate.

You can find our Visual Story and Sensory Map at [roystonmuseum.org.uk/visit](https://roystonmuseum.org.uk/visit).

### **Contact**

If you have any queries, or require further advice or assistance, please telephone 01763 242 587 or email [hello@roystonmuseum.org.uk](mailto:hello@roystonmuseum.org.uk).

Updated: April 2023

## **Travel**

Our address is 5 Lower King Street, Royston, Hertfordshire, SG8 5AL.

### By Road

Royston is well situated at the crossroads of the main A505 and A10, where North Hertfordshire meets South Cambridgeshire. The A1M and M11 are each within a 15 minute drive, which link easily to the M25 and the A14.

### By Train

Royston Train Station has fast and frequent links between London Kings Cross and Cambridge. The train station is 0.3 miles from Royston Museum and takes approximately 7 minutes to walk. Royston station offers a bicycle park for almost 200 bicycles. For train timetables, station access and travel information, visit [nationalrail.co.uk](http://nationalrail.co.uk).

### By Bus

Royston has bus services with links to Cambridge, Hitchin, Hertford, Buntingford, Bishops Stortford, and Luton and Heathrow Airports. Royston Bus Station is 0.4 miles from Royston Museum and takes approximately 9 minutes to walk. For bus timetables and travel information, visit [intalink.org.uk](http://intalink.org.uk).

You can find the location of Royston Museum, Royston Train Station, Royston Bus Station and surrounding roads on the town map attached to this document.

## **Parking**

There is no on-site parking.

Royston has space for over 500 cars in six pay and display car parks throughout town. Princes Mews Car Park (SG8 9BL) is 0.2 miles from Royston Museum and take approximately 4 minutes to walk. Car parks are managed by North Herts District Council and operate a Blue Badge Scheme.

There is an electric vehicle charging station at Civic Centre Car Park (SG8 7XB).

You can find the location of all Royston car parks on the town map attached to this document.

## **Toilets and Changing Rooms**

There is one unisex public toilet on site, located on the ground floor. The door is approx. 68.5 cm wide and 2 m tall and opens inwards. There is not much room to manoeuvre when inside.

There are no disabled toilets or baby changing room facilities on site.

Public toilets are available at Fish Hill (SG8 9JZ). These toilets are 0.3 miles from Royston Museum and takes approximately 6 minutes to walk. Public toilets are owned and run by North Herts District Council.

Royston also offers a Community Toilet Scheme. The scheme allows Royston Town Council to improve the provision of toilet facilities for the public. It provides cleaner, safer and more accessible toilets in Royston.

The Community Toilet Scheme is available at select partners during normal opening hours. Anyone is free to use this service without the need to make a purchase. Participating partners have a poster displayed in their window identifying the facilities available.

Royston Town Council encourages all Community Toilet Scheme partners to comply with the Disability Discrimination Act.

You can find the Community Toilet scheme map, including location, access and facility information, at [roystonmuseum.org.uk/visit](http://roystonmuseum.org.uk/visit).

## **Catering**

There are no on-site catering or refreshment facilities.

Eateries can be found throughout Royston. The town's high street is 0.2 miles from Royston Museum and takes approximately 4 minute to walk. You can find the location of cafes, pubs and restaurants on the map attached to this document. For a more comprehensive list, visit [roystontown.uk](http://roystontown.uk).

## **Arrival**

The entrance to Royston Museum is situated through black gates, which are signalled by signposts. The gates are opened fully on museum open days and are approx. 1.9 m wide.

The gates lead onto the museum's front courtyard which is paved. The distance from the gates to the main entrance is approx. 21 m.

The main entrance has a 2.4 m access ramp with handrails on either side. The entrance doors can be fully opened, as required. When fully open, the entrance doors are approx. 1.2 m wide and 2 m tall and open outwards.

General Admission to the museum is free and you do not need to book in advance. Some services and events may be charged.

## **Access**

The ground floor has step-free access.

No pets allowed except for registered assistance dogs.

No food or drink is allowed in the museum.

No smoking or vaping is allowed on the museum premises.

For health and safety and security reasons, we cannot store personal belongings. Royston Museum will not be held responsible for any theft or damage of personal belongings.

## **Entrance Hallway**

The entrance hallway is approx. 118 cm wide. It has a wooden floor.

On the hallway wall there is a community noticeboard containing information about local events and organisations. The noticeboard is approx. 100 cm above the ground.

## **Exhibition Hall**

The Exhibition Hall is on the ground floor and has step-free access.

The doorway to the Exhibition Hall is approx. 118 cm wide and 205 cm tall.

The Exhibition Hall has a wooden floor. It is well lit.

Seating is available upon request.

Most of the Collection is exhibited in glass display cabinets. The height of objects vary depending on their size and nature. The lowest object is approx. 15 cm above the ground while the highest object is approx. 180 cm above the ground.

Some of the Collection is on open display. Please do not touch them and mind your step when exploring the Exhibition Hall as some objects are exhibited on the floor.

For some exhibitions, audio-visual technology is installed. This might include flashing images and/or loud audio.

There are currently no large print, braille or foreign language interpretation available. If you require further information or assistance, please ask a member of our team.

## **Welcome Desk**

The welcome desk is located in the Exhibition Hall. A member of our team will be waiting to greet you and answer any questions you have during your visit.

The welcome desk is repurposed from an old coffin cart, used for funerals in the area. It is approx. 90 cm tall.

Maps and information leaflets are available from the welcome desk. There are currently no large print, braille or foreign language leaflets available. If you require assistance, please ask a member of our team.

There is currently no hearing loop installed in the museum.

A landline phone and first aid kit are available in the event of an emergency.

## **The Museum Shop**

The Museum Shop is located in the Exhibition Hall.

The shop stocks a range of local history publications and gifts.

We accept cash and card payments. Receipts can be sent by text message or email.

## **Temporary Exhibition Room**

The Temporary Exhibition Room holds three unique exhibitions each year. Visit [roystonmuseum.org.uk/events](http://roystonmuseum.org.uk/events) for information about the current exhibition.

The Temporary Exhibition Room is on the ground floor and has step-free access.

The doorway to the Temporary Exhibition Room is approx. 79 cm wide and 2 m tall.

## **Art Gallery**

Our art gallery is located along the balcony on the first floor. There is no step-free access to the art gallery.

The staircase is approx. 85 cm wide. It is relatively steep and there are 16 steps in total. There are handrails on both sides.

The balcony is approx. 88 cm wide and its railing is approx. 100 cm tall. Some visitors may experience vertigo.

## **Community Rooms**

The upstairs community rooms are currently closed to the public for redevelopment. There is no step-free access.

## **Local Interests**

We encourage you to explore while in Royston. Take a guided walk around Royston on our Town Heritage Trail and discover the sites of an ancient crossroad, King James I's hunting palace and a 12th century monastery. You can view the Heritage Trail online at [roystonmuseum.org.uk/visit](http://roystonmuseum.org.uk/visit) or collect a printed copy from the museum's welcome desk.

There are currently no large print, braille or foreign language trails available. If you require further information or assistance, please ask a member of our team.

Royston Cave is 0.2 miles from Royston Museum and takes approximately 4 minutes to walk. Entry is by guided tour only and tickets must be booked online. For opening times, access information or to book tickets, visit [roystoncave.co.uk](http://roystoncave.co.uk).

## **Additional Information**

At Royston Museum, we are committed to continuing to improve accessibility where possible. In the future we hope to install a hearing loop, organise inclusive openings and introduce accessible interpretation. If you have any feedback, comments or suggestions, please email [hello@roystonmuseum.org.uk](mailto:hello@roystonmuseum.org.uk) or tell a member of our team during your visit.